

**The Minutes of the Ordinary Council meeting of Lavant Parish Council held on Tuesday 12<sup>th</sup> November 2024 at 7:00pm in the Green Room, Memorial Hall, Pook Lane, Lavant.**

**In attendance:** Cllrs. Aldridge, Goldsmith, Mayhead, Quest, Tucker and Turner.

**Also present:** Clerk, CDC Cllr Harmer

**Public present:** 2

**196. Apologies for absence.**

Cllr. Whincop, WSCC CLLR Hunt.

**197. Declarations of Interest and Dispensation Requests.**

a) None.

b) None.

**198. Public Session.**

A member of the public reminded the council of some concerns raised about a potential hazard on the A286 in Mid-Lavant at the location of an earlier serious road traffic accident. The Chairman agreed to contact WSCC Highways on the subject and the council agreed that this would be included within the forthcoming traffic calming study.

**199. To receive and approve the minutes of the Parish Council meeting held 8<sup>th</sup> October 2024.**

The minutes were unanimously APPROVED and signed by the Chairman.

**200. Update on outstanding actions brought forward from previous meeting.**

a) Electric Vehicle update.

The Council questioned why Lavant had not been included on a recent list created by WSCC on proposed sites of new Electric vehicle charging points. It was agreed that CDC Cllr Brookes-Harmer would investigate and report back.

a) River Bridge project update. – No update.

**201. Brief Q&A from County Councillor on his report affecting this Parish.**

WSCC Cllr Hunt was not in attendance, but his report is attached at Appendix A.

**202. Brief Q&A from District Councillor on his report affecting this Parish.**

CDC Cllr Harmer shared his report (Appendix B) and highlighted the importance of pensioners applying for the winter fuel payment available, before the deadline of December 21st. More information is available in his report (Appendix B).

**203. Chairman's Report**

Marquees – it was proposed that two new marquees be purchased, to replace the two which were destroyed due to bad weather at the summer fete. It was UNANIMOUSLY APPROVED to purchase the marquees from House of Tent at a cost of £285 + VAT (estimated £240 net) each.

Great Elms footpath signs- in order to erect something fairly quickly, it was proposed that footpath signs are to be created using plastic directional signs and reclaimed timber. It was UNANIMOUSLY APPROVED that this project be completed within a budget of £150.

Finger Post – this has now been replaced, at the original quoted fee of £1440 (most of which was reclaimed from the insurance of the vehicle involved). However, a further quote has been put to the

council for the stripping and repainting of the post, to restore it completely. It was UNANIMOUSLY APPROVED to accept the quote of £200 for this work.

GDPR Training. – the Council’s Data Protection Officer recommended that the Council undertake annual GDPR training. It was AGREED that a 1-hour training session (at a cost of £10 pp) will be held before a Parish Council meeting, for all councillors who do not otherwise have GDPR certification. Dates to be discussed.

Lavant Memorial Hall- The Memorial Hall has requested if they hired a new cleaner/caretaker, if they could be employed through Lavant Parish Council (who would then be reimbursed by Lavant Memorial Hall). After a discussion around the implications that becoming an ‘employer’ would hold for the Council, it was UNANIMOUSLY AGREED that the Parish Council refuse this request.

TRO- Following written support from West Sussex County Councillor Jeremy Hunt and all of the affected residents, the Council has submitted an application for a TRO reducing the speed between the Junction of the A286 and the B2141 Chilgrove Road to 50mph. Further updates will be given when the results of the request are received.

CHIL- It was agreed that a traffic survey to cover the remainder of the village be completed; the terms of which are yet to be finalised. Once agreed, Paul Basham will be instructed to undertake the work. It was suggested that if the terms were finalised quickly enough, both surveys could be completed concurrently and may result in a cost-saving.

It was stressed that the budget figure is simply to cover the cost of the work required to complete a Community Highways Initiative application. If the applications are successful the cost of the work would be borne by WSCC Highways.

Following this discussion, the transport survey for East Lavant (at a cost of £4,000 + VAT) was unanimously APPROVED.

It was questioned if there were other contractors able to complete the works, aside from Paul Basham. Although it was agreed that it made sense for Paul Basham to continue the work as they have already been involved with the project, for ease and consistency’s sake, it was agreed that other options could be investigated for future projects.

Defibrillator – this has now been delivered and approval from the Diocese is being sought, to allow installation on the wall of St Nicholas’ Church to begin.

Southern Water- a meeting has been scheduled with Hannah Morley for Friday 15th November at 4pm.

Fixed Asset Register- The Council was reminded that the Fixed Asset Register needs updating.

CIL- The Council was reminded that there are two outstanding documents (reporting on received/spent funds from SDNPA), that need completing.

#### **204. Finance.**

The payments list (Appendix C) was UNANIMOUSLY APPROVED.

#### **205. Budget**

The Draft Budget 25/26 was presented to the Council (Appendix D), with a reminder to share any feedback on the proposal before the December meeting. It was explained that the increase in Grounds Maintenance was due to the fact the Council received a grant (from the developers of Great Elms) to support this work last year and this year there would be no grant available. It was also explained that the ‘other expenditure’ column had been increased up to £5,000 to allow the Council to start building up reserves. The final proposed precept is listed as £53,992.32, up from £47,875.32

last year. Following consideration from the Council, the final budget will be put forward for approval at the December meeting.

**206. To comment on and review planning applications and decisions**

**SDNP/24/03961/LIS** - East Manor Farm Pook Lane Lavant West Sussex PO18 0AH. Grade II Listed. Application: Restoration of a redbrick inglenook fireplace and repairs to surrounding chimney breast.

After consideration, the Council SUPPORTED this application.

**SDNP/24/02139/PLD** - 6 Maddoxwood Chichester PO19 5AD. Application: Lawful Development: Formation of enlarged window opening to rear of property at first floor level.

After consideration, the Council SUPPORTED this application.

**Although not listed on the Agenda, the following two applications were put forward for consideration:**

**LV/24/02389/TPA** - Land West Of 18 To 20 Roman Fields Roman Fields Chichester West Sussex Application: crown lift by up to 5m (above ground level) on 6 no. Beech trees (T21, T23, T32, T36, T40 and T41) and 2 no. Sycamore trees.

After consideration, the Council SUPPORTED this application.

**SDNP/24/02469/HOUS** - 48 Lavant Down Road, Mid Lavant, Chichester, West Sussex, PO18 0DJ Application: Rear extensions and new roof over porch.

After consideration, the Council SUPPORTED this application.

It was noted, that on 28th November an Inspector appointed by the Department for Communities and Local Government, Planning Inspectorate will hear the appeal lodged against the Enforcement Notice relating to a breach of planning control at The Rubbing House, Town Lane, Singleton.

**207. Football pitch**

It was UNANIMOUSLY AGREED that, due to the fact the pitch is currently well-used and the Council have limited maintenance facilities available, the details of the pitch and how to hire it, would NOT be shared on the website.

**208. Interim Internal Audit**

- a) The Council received the interim audit from Mulberry Services (Appendix E). There were no further comments.
- b) It was AGREED that a second bank account would be opened, as per advice from the interim audit to protect the Council's finances exceeding £85k. A Flagstone account was suggested, to help the council manage amounts between different bank accounts, but more research is required before a decision can be made.

**209. Lavant Recreational Trust**

Following feedback from the interim internal audit, the Council was advised that the Recreational Trust could not have both Lavant Parish Council AND individuals listed as trustees. The Trust must be solely managed by either the organisation or individuals.

It was UNANIMOUSLY AGREED that Lavant Parish Council will act as the sole trustee of the Lavant Recreational Trust. The Clerk will update the Charity Commission.

**210. Lavant Allotments Trust**

Following feedback from the interim internal audit, the Council was advised that the Allotments Trust could not have both Lavant Parish Council AND individuals listed as trustees. The Trust must be solely managed by either the organisation or individuals.

It was UNANIMOUSLY AGREED that Lavant Parish Council will act as the sole trustee of the Lavant Allotments Trust. The Clerk will update the Charity Commission.

**211. Electric Vehicle charge point**

Previously covered (see item 200a)

**212. Memorial bench application**

An application was received for a memorial bench to be placed on the green from a Lavant resident, in memory of her late husband. Upon consideration, this application was UNANIMOUSLY SUPPORTED.

**213. Parish Council phone**

It was proposed that a mobile phone be purchased for use by the Clerk, so a contact number could be listed on the website, without the Clerk having to use her personal number.

It was UNANIMOUSLY AGREED that the Clerk purchase a phone up to the value of £75.

**214. Lavant Memorial Hall**

It was UNANIMOUSLY AGREED that CLLR Tucker continue to sit on the Hall Committee as the representative from Lavant Parish Council.

**215. Items for inclusion on next agenda.**

None

**216. Date of next Lavant Parish Council meeting – 10<sup>th</sup> December 2024.**

**217. Emergency items.**

The issue of the water supply at the allotments was raised as an emergency item, to inform the Council of issues being experienced with the pipes there. Although a temporary repair to the pipes had been made to ensure there is not currently any leaking water, it will be necessary for the Council to determine who owns the pipes and make the repairs properly. It was explained that a representative from Portsmouth Water had arranged a visit and they would be able to look into the water pressure issues, however, it was suggested that the issue may cost the Council at some point in the future.

**There being no further business, the meeting closed at 8:06pm**

**APPENDIX A****Lavant PC****WSSC Report****12/11/24**

*First of all, many apologies for not being with you tonight, but I am returning from a conference and will not be back in time. My contact details are at the end of the report as usual and please feel free to contact me if you have any issues concerning WSSC.*

**Council Budget and Priorities.** West Sussex County Council wants to hear your views about its budget and priorities and how it spends taxpayers' money as it works to close a budget gap of up to £38.5m for the coming year (2025-2026). The county council reported in July that it was facing a budget gap of £60m in 2025-2026. This figure has now reduced, and projections show the figure could be brought down further to £8.2m if a decision is made to increase council tax.

The county council provides around 80% of local government services to more than 900,900 people and touches the lives of every resident and business in West Sussex, as well as tens of thousands of visitors. Services provided by the county council include adults' and children's social care, education, public health, fire and rescue, roads, libraries, trading standards, economic development, and waste disposal and recycling.

However, the demand for these services costs more than the funding available, which includes council tax paid by residents. Despite these challenges, WSSC remains committed to delivering services that support our communities and vulnerable people, but we will face tough decisions if levels of funding are not addressed nationally. We are continuing to feel the pressure of increased demand on our services and the increasing complex needs of the residents in our care. We are also working hard on transformation programmes that will make the council more efficient including Children's and Adults' Services improvement programmes, Smarter Working, a new Digital Strategy, and increased Highways funding.

Residents' input is vital to the budget process, and we want to hear whether people think we are spending the right amount on services and what approach they think we should take to balance our budget.

The breadth of the services provided by the county council is vast. You may have come into contact with the county council if you've ever:

- driven or cycled on the roads
- needed social care as an adult or child
- visited a Recycling Centre
- needed foster care
- suffered domestic abuse
- wanted help to start up a business

- read a book from the library
- been a school pupil or have children of school age
- registered a birth or death
- enjoyed a walk along a countryside footpath
- needed the support of the Fire and Rescue Service

People are encouraged to find out more about the consultation by visiting: [www.westsussex.gov.uk/budget](http://www.westsussex.gov.uk/budget). An Easy Read version of the consultation is also available. Anyone without access to the internet [can visit a library](#) or [family hub](#) to complete the consultation. For anyone needing further support completing an online form, help can be arranged from a digital volunteer. Alternatively, people can request a printed version is sent to them, with a freepost return envelope, by calling **01243 777 100**.

The consultation closes at 11.55pm on Sunday 15 December and all comments will be considered as part of the budget setting process for 2025/26.

You can find out more about what the county council does and the services it provides in its Annual Report for 2023/24 at [www.westsussex.gov.uk/AnnualReport](http://www.westsussex.gov.uk/AnnualReport)

Highlights for 2023/24 include:

- 11,211 people received long-term adult social care support
- 5,335 people visited by our fire service to improve their fire safety
- 4,616 local businesses supported to start, revive, innovate, and grow
- 540+ road, footpath, drainage and transport improvement schemes delivered
- 7.89m uses of our libraries' digital and virtual services
- 94% of pupils attend a West Sussex school rated 'outstanding' or 'good'
- 2m+ visits booked to a Recycling Centre via our online booking system since it was introduced
- 115,276m<sup>2</sup> of operational property, reduced by 3.5% from previous year
- 7 libraries, 6 fire stations, 1 day centre renovated to reduce their carbon footprint
- 10.5km of new cycle infrastructure. Almost 40,000 safety related defects on highways across West Sussex have been repaired in the last six months as the county council retains its commitment to better roads.

**Better Roads Campaign.** This year the council invested an extra £13 million to actively tackle the problem of our deteriorating roads and keep the county moving. This was in addition to the base budget for the year of £42.8 million, plus £2.1 million received from the Department for Transport's Road Resurfacing Fund. And our investment is paying off. Between April and September this year, our Highways Team worked hard on surface treatments and patching, and repairing safety defects across the network. This includes completing:

- More than 95% of pothole repairs – around 18,000 were completed using the 'sidesawn and sealed' method

- 9,600 pothole repairs covering approximately 10,500sqm using the velocity jet patchers
- 23,625 sqm worth of small and medium scale patching across 299 jobs
- 4.2 miles (6.9Km) of large-scale carriageway patching
- 116 miles (187Km) of surfacing treatments

To help keep the roads open, we maintained our efforts to ensure the repair techniques we use are long-lasting and cost effective. As part of this, we have completed 3,000 sqm of durable, highly waterproof repairs during a three-month trial of using mastic asphalt to repair potholes on stretches of road that undergo the most stress, such as junctions.

Over the last six months our highways teams have clearly demonstrated our ongoing commitment to better roads, improving our highways and keeping the network open for all users. This work underscores the priority in Our Council Plan for a sustainable and prosperous economy for West Sussex. West Sussex has one of the most extensive highways networks to monitor and maintain, with over 2,500 miles, or around 4,000km, of roads. This is roughly the same as driving from Chichester to Rome and back. We have also had two consecutive winters with extreme weather, from low temperatures to record rainfall, that has disrupted and damaged our roads.

This year, we are investing a further £4.5million into our winter resilience programme - meaning currently we are carrying out additional works ahead of the winter. Ahead of the coming winter months, we are increasing work to clear drainage systems and ensure water can run off the roads as effectively as possible should we get more heavy rain, providing extra resources to clear more gullies, ditches and areas where leaves build up. So far this year, we have also carried out more than 43,000 drainage gully cleanses, brought in extra CCTV resource to monitor and identify issues, and provided an additional jetting unit to clear flooded areas and get them moving as soon as possible. West Sussex County Council's Highways Team will continue this work over the coming months and is calling on road users to them keep the network open by continuing to report any issues you encounter using our [online reporting tool](#). You can also keep up to date with the work we're doing to improve the condition of our roads on our [Better Roads campaign page](#).

**Meals on Wheels.** West Sussex meals on wheels provider Health & Independent Living Support (HILS) made some special visits last week to highlight National Meals on Wheels Week, and to promote the valuable service they offer to customers across the County.

Commissioned by West Sussex County Council, HILS delivers 2,983 meals each week to homes across the county, 365 days a year to residents in the community who are elderly, disabled, or housebound that want to remain independent in their own homes.

To mark Meals on Wheels Week, Ben Applin, Rural Engagement Officer from West Sussex Fire & Rescue Service, helped HILS deliver a meals to customers, while conducting a Safe and Well Visit. Audrey, one of our valued customers, said: "Our daughter-in-law set up the service for us both as we were struggling to prepare and cook a hot meal for ourselves. We enjoy the selection of food on offer and the meals are very good. The drivers are always lovely, and we enjoy having a chat with them when they deliver our meals. We would not be without it."



Ben added: “Keeping people safe and independent in their own homes is the main aim of our Safe and Well visit. For our officers and crews, knowing we can easily refer residents to one of our partner services such as HILS ensures that we continue to take a joined-up approach to community safety and make sure those who are most at risk have professional, ongoing support.”

The Meals on wheels service not only ensures that vulnerable residents receive regular nutritionally balanced meals, but it also gives family and friends reassurance that every day someone will be looking in on their loved one. The service plays a vital role in helping residents to live independently at home, which is one of our key priorities.

For further information visit [www.hils-uk.org/](http://www.hils-uk.org/) or call the Support Team on **0330 2000 103**. Hot meals start from £8.99 (for two courses), and every visit includes a caring wellbeing check from Community Team Members. Please pass on this information to anyone you might know who would benefit from this excellent service.

### **Local Issues:**

**Community Road Safety Scheme proposals.** Just to confirm that, as requested, I will be setting up a meeting with a Highways Officer later in November, once Nick has returned. The idea of this meeting is to help to refine the proposals before a Communities Highways Scheme application is submitted.

**Operation Watershed Applications.** We had a very positive initial site meeting which your chairman attended. With regard to Fordwater Road drainage issues (adjacent to Lower Road) some investigative work will first of all be carried out by our jetting team to assess the drainage network in the area. I believe a notice has been issued for the closure of the road for two days early next year whilst this work is carried out. The second proposal is for some works on the ditch alongside the Chilgrove Road, between the A286 junction and Binderton Lane. I believe this work might actually be carried out by our teams, rather than through an operation watershed application, but I am awaiting confirmation. There are also investigative works to be carried out on the culverts under the A286 and the ditch on the north side of the A286, which carries the water down to the River Lavant. A site meeting has been arranged.

**Traffic Regulation Order application.** This is a TRO application by some residents in association with the PC, to extend the 50mph limit from the beginning of the Chilgrove Road to Binderton Lane. I have confirmed my support to the chairman in writing, as requested.

Finally, please don't forget to keep an eye on our website, especially our news and campaigns page where you can keep up to date with all our latest news.

<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>



Also, a reminder that all our public meetings are webcast live and are also archived, so you can always view them later. <https://www.westsussex.gov.uk/about-the-council/how-the-council-works/watch-county-council-and-committee-meetings-online/>

**Jeremy Hunt – West Sussex County Council Member for Chichester North**  
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## **APPENDIX B**

Lavant Parish council ward report  
November 2024

Report author: Joseph Brookes-Harmer

District Councillor for Lavant, Funtington, West Stoke, East & West Ashling and Asdean

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Welcome to the November edition of your ward report. The end of the year is fast in sight-  
just when has it gone?

### **Ward matters:**

**Funtington surgery: Thursday 21 November 3.00pm**  
**Horse & Groom, East Ashling**

**The Earl of March, Lavant Thursday 21 November 4.00pm**

Enforcement action has been taken in Funtington recently. A judge recently issued a large fine in a planning enforcement case brought by the council. Miley Connors, 38, of Scant Road East Hambrook, was fined £28,000 last month and ordered to pay £4,000 towards the Prosecuting Council's costs following a sentencing hearing at Portsmouth Crown Court for breaching a planning Enforcement Notice. The notice required him to remove two chalet cabins from a permitted gypsy and traveller caravan site on land south of Scant Road East, Funtington. This involved a persistent period of non-compliance, which is why the judge imposed such a high fine in this case. We have planning rules in place to protect areas of countryside in our district and this demonstrates that that if people contravene these policies that we will act as necessary.

### Winter fuel allowance:

Chichester District Council we have been urging pensioners to apply for Pension Credit to boost their income. We are all concerned that those eligible for the state pension could be missing out on payments, which could give them cash and provide access to the Winter Fuel Payment. We are especially keen to raise awareness following a government announcement that only those receiving Pension Credit, or other means tested benefits, will now be eligible for the Winter Fuel Payment. The deadline to apply for Pension Credit and still receive the Winter Fuel Payment is 21 December 2024.

To find out how to apply, people need to visit: [www.gov.uk/pension-credit](http://www.gov.uk/pension-credit). If someone needs assistance, our Supporting You team are more than happy to help. They just need to visit: [www.chichester.gov.uk/supportingyouteam](http://www.chichester.gov.uk/supportingyouteam); Email: [supportingyou@chichester.gov.uk](mailto:supportingyou@chichester.gov.uk) or Call: 01243 534860.

#### The Local Plan Examination:

As you are aware the Chichester Local Plan examination hearings have been taking place. Good progress has been made through the hearings to date.

The Inspectors made the point that this was because of the comprehensive response that they had received in writing from the council to their 268 matters, issues, and questions. The hearings so far have covered off procedural/legal requirements, strategic policies, the spatial strategy, transport, employment, housing, and area policies/allocations.

The hearings are now adjourned until Wednesday 13 November when the Inspectors will sit to hear evidence on 'other policies' around the natural environment, design, the historic environment, open space, sport & recreation, health & wellbeing, community facilities and infrastructure provision.

The full programme is available on the CDC website at:

[www.chichester.gov.uk/localplanexamination](http://www.chichester.gov.uk/localplanexamination)

#### Community orchard initiative:

We have also opened the second round of the Tree Chichester District scheme's Community Orchard initiative. Community groups and parish councils are being encouraged to apply for a share of the £9,000 funding by 17 January 2025 to help pay for trees and items such as stakes, cages and tree ties. The funding will be issued on a first come, first served basis — and all planting must be completed by the end of March 2025. Those wishing to apply should request an application form by emailing: [treescheme@chichester.gov.uk](mailto:treescheme@chichester.gov.uk)

#### Night-time economy in Chichester:

I'm pleased to let you know that we have had a great response to a survey which has asked for people's views on how they currently use, and would like to use, the city centre after 5pm.

I look forward to updating you on the results of this once they have been analysed. It's also worth mentioning that we have also had a fantastic response to our Climate Change consultation with just under 1,400 people visiting our survey.

Citizen's advice bureau:

Please do not forget about the drop-in service that is available to anyone who may need help and advice, this is available from East Pallant House that operates Monday-Friday 10.00-4.30 (available for drop-ins 10am-1pm)

Events:

I am excited to tell you that over the half term holiday we have arranged a series of space-themed illuminations to be displayed around the city centre to complement the Mars immersive art installation by artist Luke Jerram, which is currently on display at Chichester Cathedral until 10 November.

Entry to the Cathedral's exhibition is by voluntary donation during the day, with people requiring tickets during the evening. You can find all of the details at: [www.chichestercathedral.org.uk/events/mars-evening-viewings](http://www.chichestercathedral.org.uk/events/mars-evening-viewings) The illuminations will be visible each day in Chichester city centre from 4.30pm until 11pm, using images that have kindly been supplied by the South Downs Planetarium. This activity is part of our commitment to support the city's evening and night-time economy.

The local covers band, 'The Martians', to perform on selected nights throughout the exhibition – close to the light installations. These will be situated within the city centre and just off the main streets. We're hoping that this will encourage people to come in and enjoy the Mars immersive art installation, and then stay onto enjoy the wonderful eateries and businesses that our city has to offer

The next Cross, Market & More event is on Sunday 24 November between 10am and 4pm in North Street and East Street in Chichester. This will offer a great opportunity to start buying Christmas presents and goods.

Chichester city centre will host a festive market between 7 and 15 December in East Street and North Street. A wide variety of independent stalls selling Christmas gifts and novelties will be accompanied by a mouthwatering selection of festive food and drink from vendors. There will be performances from local musicians and little ones will be able to visit Santa's Grotto which will be located outside the NatWest Bank in East Street.

As always, please do not hesitate to contact me if I can help in any way.

With my best wishes,  
Joseph



**APPENDIX D**

TO ACHIEVE A BALANCED BUDGET		2024/25	2025/26	
<b>Income</b>				
Balance b/f		£119,774.00	£87,103.87	
annual precept		£47,875.32	£53,992.32	
grants				
village green donations				
CIL receipts				
other income				
<b>Receipts</b>		<b>£47,875.32</b>	<b>£53,992.32</b>	
<b>Total Receipts plus Balance b/fwd</b>		<b>£167,649.32</b>	<b>£141,096.19</b>	
<b>Expenditure</b>				
<b>Parish Clerk</b>				
Clerks Salary		£21,432.32	£21,432.32	16hrs pw & £25 per hr plus 12% on costs (NI/pension)
Payroll costs		£100.00	£100.00	
Home Working Allowance		£360.00	£360.00	Reduced to £30 pcm
<b>SUB TOTAL - PARISH CLERK</b>		<b>£21,892.32</b>	<b>£21,892.32</b>	
<b>Administration</b>				
postage stationary admin		£300.00	£200.00	
te le phone		£200.00	£100.00	
heat/light		£0.00	£0.00	
travel mileage		£150.00	£150.00	
Audit Fees		£900.00	£1,000.00	
GDPR & Data Protection		£35.00	£200.00	ico fee
chairman's allowance		£200.00	£200.00	
council room hire		£625.00	£500.00	
neighbourhood watch		£150.00		
insurance		£1,250.00	£1,500.00	
Software packages/Scribe/Hugo Fox/Scanstation		£1,550.00	£2,000.00	
pubs/subs/salc/nalc/wsalc/airs/printer ink		£850.00	£850.00	
Councillor/Clerk training		£650.00	£500.00	
IT Equip		£100.00	£500.00	Funding for new laptop in two - three years.
Website/Lavant News		£250.00		
Elections		£500.00	£500.00	Create a fund for 2027 elections
<b>SUB TOTAL - ADMIN</b>		<b>£7,710.00</b>	<b>£8,200.00</b>	

<b>Grounds and Maintenance</b>			
play ground maintenance	£750.00	£1,000.00	
playground inspection	£100.00	£150.00	
Natural environment and tree maintenance.	£1,000.00	£2,500.00	
	£1,500.00		
grounds maintenance	£1,923.00	£6,000.00	
general maintenance (bus shelter etc)	£3,000.00	£1,500.00	
equipment - tractor	£3,000.00	£3,000.00	
legal fees	£1,750.00	£500.00	
emergency plan	£0.00	£500.00	
lavant volunteers	£1,000.00	£1,000.00	
fuel	£2,000.00	£2,000.00	
	£0.00		
bridge project	£0.00	£0.00	Funded by CIL and previous reserves
<b>SUB TOTAL - GROUNDS &amp; MAINT</b>	<b>£16,023.00</b>	<b>£18,150.00</b>	
<b>Other Costs</b>			
litter and dog bins	£500.00	£500.00	
street lights	£150.00	£150.00	
other spending / legal	£1,000.00		
Jubilee/Coronation Costs	£0.00	£0.00	
Memorial Hall works	£0.00	£0.00	
Village Fete	£100.00	£100.00	
credit card fraud payment	£0.00	£0.00	
Highways works	£0.00	£0.00	
Other expenditure	£500.00	£5,000.00	Reserve contribution.
<b>SUB TOTAL - OTHER COSTS</b>	<b>£2,250.00</b>	<b>£5,750.00</b>	
<b>TOTAL EXPENDITURE</b>	<b>£47,875.32</b>	<b>£53,992.32</b>	
<b>TOTAL INCOME</b>	<b>£47,875.32</b>	<b>£53,992.32</b>	
	<b>£0.00</b>	<b>£0.00</b>	

**NOTES**

Assumes costs EXCLUDE VAT as no VAT income line



**APPENDIX E**

Attached separately as a PDF document