

Dear Councillors,

You are duly summoned to an Ordinary Council meeting of the Lavant Parish Council that will take place on Tuesday 9th December 2025 at 7:00pm in the Green Room, Lavant Memorial Hall.

Members of the Public and Press are welcome to attend this meeting and speak for a maximum of three minutes during the Public Session at the discretion of the Chairman. Please note that this is a meeting held in public, not a public meeting.

Faye Joice, Clerk

3rd December 2025

- 195. Apologies for absence.**
- 196. Declarations of Interest and Dispensation Requests.**
 - a) To receive declarations of interest from Councillors on items on the agenda.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any).
 - c) To grant any requests for dispensation as appropriate.
- 197. Public Session.**
- 198. To receive and approve the minutes of the Parish Council meeting held on Wednesday 12th November 2025.**
- 199. Update on outstanding actions brought forward from previous meeting.**
 - a) River Bridge project update.
- 200. Brief Q&A from County Councillor on his report affecting this Parish.**
- 201. Brief Q&A from District Councillor on his report affecting this Parish.**
- 202. Chairman's Report.**

To RECEIVE the Chairman's Report.
- 203. CHIL & bridge expenses**

To APPROVE the expenses (for printer ink and paper) submitted by Nick Reynolds.
- 204. Finance.**
 - a) To CONFIRM that the bank statement (of the previous month) has been reconciled with the online accounting package.
 - b) To APPROVE the listed payments.
- 205. Artificial Intelligence policy**

To approve the AI policy, as previously circulated by the Clerk.
- 206. Planning**
 - a) **To comment on and review planning applications and decisions**

Decisions received:

SDNP/25/01816/HRA
6 Heron Close, Lavant, West Sussex, PO18 0DR

Raise no objection

SDNP/25/01836/HRA
44 St Nicholas Road, Mid Lavant, Chichester, West Sussex, PO18 0BS

Raise no objection

SDNP/25/01901/HRA
19 Heron Close, Lavant, West Sussex, PO18 0DR

Raise no objection

Decisions to consider:

LV/25/02720/TPA - Tree Apps (TCA's and TPA's)

Address: 19 Roman Fields, Chichester, West Sussex, PO19 5AB

Proposal: Reduce height by 3 metres and widths (all round) by 2 metres and remove epicormic growth on 1 no. Beech tree (T160, tag 160), within Area, A1 subject to LV/08/00140/TPO.

Application: LV/25/02652/TPA - Tree Apps (TCA's and TPA's)

Address: Land West Of 18 To 20 Roman Fields, Roman Fields, Chichester, West Sussex

Proposal: Reduce height by 3m and widths by 2m and remove epicormic growth on 1 no. Beech tree (T50, tag 3651). Crown lift by up to 5m (above ground level) on 1 no. Beech tree (T47, tag 150). Both within Area, A1 subject to LV/08/00140/TPO

Application: LV/25/02656/TPA - Tree Apps (TCA's and TPA's)

Address: Land North Of Marchwood Gate, Marchwood, Chichester, West Sussex Map Ref: (E) 486294 / (N) 107336

Proposal: Fell 2 no. Oak tree (T1-T2), 1 no. Prunus tree (T3) and 1 no. Laburnum tree (T5). Crown reduce by 2m on 1 no. Cherry tree.

Application: SDNP/25/04296/FUL

Address: Yarbrook Farm, Chilgrove Road, Lavant, West Sussex, PO18

Proposal: Extension to existing agricultural barn. This application is a full application following the refusal of a PNO application [SDNP/24/00976/APNB] which was for a new barn close to the road.

Application: SDNP/04238/HOUS

Address: Gate House, Lower Road, Lavant

Proposal: Conversion of garage, replacement of porch door, replacement of tile hanging to garage gable with timber cladding and changes to fenestration.

Application: SDNP/25/04767/TCA

Address: White Cottage, Pook Lane, Lavant, West Sussex, PO180AX

Proposal: Fell 1 no. Acacia (Robinia pseudoacacia) tree (T1).

Application: SDNP/25/04667/TCA

Address: Norton House, Lower Road, East Lavant, Chichester, West Sussex, PO180AQ.

Proposal: Fell 6 no. Conifer trees (forming hedge) (T1). Reduce height by 50% of 1. Holly tree (T2). Reduce height of privet hedge on either side of Magnolia tree, by 50% left side and by 1m on right side (T3).

207. Clerk's Correspondence

a) To CONSIDER a request received from Rent Bell Tents Ltd to hire the Green to erect bell tents to offer alternative camping solutions at Goodwood event weekends.

208. Lavant Memorial Hall correspondence

To APPROVE the purchase of a new bin for the Lavant Memorial Hall.

209. LVAA site registration

To AGREE to the proposal of the Lavant Allotment Site being declared 'statutory'.

210. Traffic Management

211. Items for inclusion on next agenda.

212. Date of next Lavant Parish Council meeting – Tuesday 13th January 2026

Members of the public should be aware that being present at a meeting of the Council be deemed as the person having given consent to being recorded (photograph, filmed or audio recording) at the meeting or video conference, by any person present.